



South Red Deer Regional Wastewater Commission

Minutes of the Regular Meeting of the Board

South Red Deer Regional Wastewater Commission

Friday, June 18th, 2021
via ZOOM Teleconference

Board Members Present:

Mike Walsh	Town of Penhold (Chair)
Jean Bota	Red Deer County (Vice Chair)
Wanda Blatz	Town of Olds
Jim Romane	Town of Innisfail
Robb Stuart	Town of Bowden
Al Kemmere	Mountain View County

Other Elected Officials, Administration, Consultants and Others Present:

Michael Wuetherick	Chief Administrative Officer
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1.0 Call to Order:

Chair Mike Walsh called the meeting to order at 9:01 am.

2.0 Adoption of Agenda

RES 21-59

Moved by Jean Bota

That the Agenda for the Regular Meeting of June 18th, 2021 be adopted as presented.

Carried.

3.0 Minutes

RES 21-60

Moved by Al Kemmere

That the meeting minutes of April 23rd, 2021 Annual General Meeting be confirmed as presented.

Carried.

RES 21-61

Moved by Jean Bota

That the meeting minutes of April 23rd, 2021 Regular Meeting minutes be confirmed as amended to reflect Jim Romane electing to recuse himself from the in-camera discussion leaving the meeting at 11:45 am.

Carried.

4.0 Business Arising from Previous Meetings

Administration presented a summary of business arising from previous meetings. The report tracks ongoing initiatives and resolutions and provide a means of prioritizing administrative and legislative direction for the Commission.

RES 21-62

Moved by Wanda Blatz

That the SRDRWC Board accept as information Administrations' update on business arising from previous meetings.

Carried.

5.0 Business

5.1 Operations and Project Manager's Update

CAO Michael Wuetherick and Operations Supervisor, Don Munro provided an update on the operations, and ongoing maintenance issues. CAO, Michael Wuetherick provided a final project overview and budget estimate for the 2021 capital projects.

RES 21-63

Moved by Al Kemmere

That the SRDRWC Board accept as information Administrations' update on operations and the project manager's update.

Carried.

5.2 Appointment of Auditors

Administration presented the Board with alternative for consideration for provisioning of independent audit services for the Commission's 2021 fiscal year, and beyond. The current contract with MNP LLP expired with the completion of the 2020 independent audit. The alternatives included extending the existing contract, or going to a RFP to compare alternative accounting firms.

RES 21-64

Moved by Al Kemmere

That the SRDRWC Board direct Administration to work with the Audit Committee to prepare a request for proposal for Audit Services.

Carried.

5.3 Terms of Reference – Operations and Technical Committee

The Board discussed the merits of the current terms of reference to assess if the Operations and Technical Committee was meeting the technical oversight role on behalf of the Board. Upon review, no changes were recommended.

RES 21-65

Moved by Jean Bota

That the SRDRWC Board accept as information Administrations' update on the Terms of Reference for the Operations and Technical Committee.

Carried.

6.0 Reports

The Board received the following reports:

6.1 Chairman's Report

The Chair updated the Board with activity over the period and discussed the upcoming CAO evaluation. The Board agreed to target completion of the evaluation prior to the October regular meeting, and prior to the municipal elections.

RES 21-66

Moved by Jim Romane

That the SRDRWC Board accept as information the Chair's report.

Carried.

6.2 CAO Report

RES 21-67

Moved by Jean Bota

That the SRDRWC Board accept as information the CAO's report.

Carried.

6.3 Financial and Other Reports

In reviewing the operations budget report, the Board inquired about the natural gas costs relative to budget. Administration discussed the unbudgeted high costs at Waskasoo LS3 and will target improving budget estimates going forward.

RES 21-68

Moved by Robb Stuart

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

7.0 Confidential Items

7.1 Board In-Camera Session

The board moved into closed session (FOIP Section 16 – Disclosure harmful to business interests of a third party) for a general discussion without Administration present.

RES 21-69

Moved by Al Kemmere

That the SRDRWC Board move in camera at 10:46 am.

Carried.

Michael Wuetherick left the meeting. The Board moved to Closed Session.

RES 21-70

Moved by Wanda Blatz

That the SRDRWC Board move out of camera at 10:57 am.

Carried.

The Board moved into Open Session. Michael Wuetherick returned to the meeting.

The board moved into closed session (FOIP Section 25 – Disclosure harmful to economic and other interests of a public body) regarding the Innisfail emergency pond mediation notice regarding land compensation.

Jim Romane and Al Kemmere left the meeting at 11:00 am after recusing themselves from participating in the closed session discussions.

The meeting went in recess at 11:00 am, and reconvened at 11:05 am.

RES 21-71

Moved by Wanda Blatz

That the SRDRWC Board move in camera at 11:05 am.

Carried.

The Board moved to Closed Session.

RES 21-72

Moved by Robb Stuart

That the SRDRWC Board move out of camera at 11:40 am.

Carried.

The Board moved into Open Session.

RES 21-73

Moved by Jean Bota

That the SRDRWC Board accept Administrations update on the Innisfail mediation notice as information.

Carried.

8.0 Honoraria Motion

RES 21-74

Moved by Wanda Blatz

That the SRDRWC Board direct Administration to reflect three (3) hours of meeting time, no travel costs or travel allowances for Board Honorarium payments for the June 18th, 2021 regular meeting in lieu of executed time sheets.

Carried.

9.0 **Adjournment**

RES 21-75

Moved by Wanda Blatz

That the Regular Meeting be adjourned at 11:42 am

Carried.



Chair, Mike Walsh



CAO, Michael Wuetherick