



# South Red Deer Regional Wastewater Commission

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## Minutes of the Regular Meeting of the Board

### South Red Deer Regional Wastewater Commission

Friday, April 23<sup>rd</sup>, 2021  
via ZOOM Teleconference

#### **Board Members Present:**

Mike Walsh	Town of Penhold (Chair)
Jean Bota	Red Deer County (Vice Chair)
Wanda Blatz	Town of Olds
Jim Romane	Town of Innisfail
Robb Stuart	Town of Bowden
Al Kemmere	Mountain View County

#### **Other Elected Officials, Administration, Consultants and Others Present:**

Michael Wuetherick	Chief Administrative Officer
Don Munro	MNP Services – Operations Supervisor
Andy Treu	Red Deer County

#### **1.0 Call to Order:**

Chair Mike Walsh called the meeting to order at 10:01 am.

#### **2.0 Adoption of Agenda**

RES 21-40

##### **Moved by Al Kemmere**

That the Agenda for the Regular Meeting of April 23<sup>rd</sup>, 2021 be adopted as amended to include 6.4 – Water for Life Grant Reconciliation.

Carried.

#### **3.0 Minutes**

RES 21-41

##### **Moved by Jean Bota**

That the Meeting Minutes of February 19<sup>th</sup>, 2021 Regular Meeting minutes be confirmed as presented.

Carried.

RES 21-42

**Moved by Robb Stuart**

That the Meeting Minutes of March 11<sup>th</sup>, 2021 Special Meeting minutes be confirmed as presented.

Carried.

RES 21-43

**Moved by Robb Stuart**

That the Meeting Minutes of March 30<sup>th</sup>, 2021 Special Meeting minutes be confirmed as presented.

Carried.

RES 21-44

**Moved by Robb Stuart**

That the Meeting Minutes of April 13<sup>th</sup>, 2021 Special Meeting minutes be confirmed as presented.

Carried.

**4.0 Business Arising from Previous Meetings**

Administration presented a summary of business arising from previous meetings. The report tracks ongoing initiatives and resolutions and provide a means of prioritizing administrative and legislative direction for the Commission.

RES 21-45

**Moved by Jean Bota**

That the SRDRWC Board accept as information Administrations' update on business arising from previous meetings.

Carried.

## 5.0 Business

### 5.1 Operations and Project Manager's Update

CAO Michael Wuetherick and Operations Supervisor, Don Munro provided an update on the operations, and ongoing maintenance issues. CAO, Michael Wuetherick provided a final project overview and budget estimate for the capital projects completed in 2020 including: SCADA upgrade, Willow Street line replacement, and the Bowden emergency ponds.

A preliminary review of the 2021 projects including replacement of the Biorem tower in Innisfail, re-commissioning of ARV's on the regional line, OMF control valve upgrades, and Innisfail emergency pond was presented. Engineering, procurement and project planning are underway on all projects, with field construction to begin by May-June 2021.

RES 21-46

#### **Moved by Jean Bota**

That the SRDRWC Board accept as information Administrations' update on operations and the project manager's update.

Carried.

RES 21-47

#### **Moved by Al Kemmere**

That the SRDRWC Board direct Administration to present the current Terms of Reference for the Operations and Technical Committee Meetings for review by the board.

Carried.

### 5.2 Environmental Health & Safety Committee Report

The board received and reviewed a comprehensive report on the Commission's Safety Program, key performance indicators and areas for improvement in 2021. Overall, SRDRWC's compliance with OH&S regulations, internal policy and generally accepted safe work environments has improved dramatically from prior periods.

RES 21-48

#### **Moved by Wanda Blatz**

That the SRDRWC Board accept as information the EH&S Committee Report for 2020.

**5.3 Regional Services Commission – Self Governance Update**

Administration reviewed the recent information provided by Municipal Affairs related to the changes in governance policies effecting Regional Services Commissions. Administration is currently reviewing existing bylaws for any potential revisions that may be required prior to the September 1<sup>st</sup>, 2021 compliance date.

RES 21-49

**Moved by Jean Bota**

That the SRDRWC Board accept as information Administrations' update on the Regional Services Commission.

Carried.

**6.0 Reports**

The Board received the following reports:

**6.1 Chairman's Report**

RES 21-50

**Moved by Wanda Blatz**

That the SRDRWC Board accept as information the Chair's report.

Carried.

**6.2 CAO Report**

RES 21-51

**Moved by Al Kemmere**

That the SRDRWC Board approve funding of 50% of the NACLAA Level 1 – Certificate in Local Government Management training, with the MVRWMC to fund the other 50%.

Carried.

RES 21-52

**Moved by Jean Bota**

That the SRDRWC Board accept as information the CAO's report.

Carried.

### **6.3 Financial and Other Reports**

RES 21-53

**Moved by Jean Bota**

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

### **6.4 Regional System Water-for-Life Grant Reconciliation**

Administration reviewed the status of the remaining Water-for-Life grant funding related to the 2018/2019 OMF Enhancement project, and collection status of the \$614,920 of receivables from the Provincial Government outstanding on this project.

RES 21-54

**Moved by Al Kemmere**

That the SRDRWC Board direct Administration to review outstanding receivables with Alberta Transportation to conclude residual grant funding receivables outstanding.

Carried.

Don Munro and Andy Treu left the meeting at 11:45 am

## **7.0 Confidential Items**

### **7.1 Board In-Camera Session**

RES 21-55

**Moved by Jean Bota**

That the SRDRWC Board move in camera at 11:49 am.

Carried.

Michael Wuetherick left the meeting. The Board moved to Closed Session.

RES 21-56

**Moved by Wanda Blatz**

That the SRDRWC Board move out of camera at 11:57 am.

Carried.

The Board moved into Open Session. Michael Wuetherick returned to the meeting.

**8.0 Honoraria Motions**

RES 21-57

**Moved by Jean Bota**

That the SRDRWC Board direct Administration to reflect three (3) hours committee of meeting time, no travel costs or travel allowances for Board Honorarium payments for the April 23<sup>rd</sup>, 2021 regular meeting in lieu of executed time sheets; And that two (2) hours of meeting time, no travel cost or travel allowance for Al Kemmere related to the April 8<sup>th</sup>, 2021 Operations and Technical Committee Meeting.

Carried.

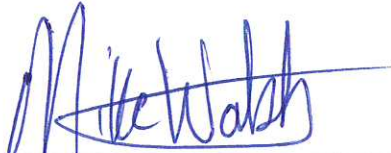
**9.0 Adjournment**

RES 21-58

**Moved by Robb Stuart**


That the Regular Meeting be adjourned at 11:58 pm

Carried.



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Chair, Mike Walsh



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CAO, Michael Wuetherick