



South Red Deer Regional Wastewater Commission

Minutes of the Regular Meeting of the Board

South Red Deer Regional Wastewater Commission

Friday October 20th, 2023
Mountain View County Office

Board Members Present:

Angela Aalbers	Mountain View County
Tyrone Muller	Town of Penhold
Harvey Walsh	Town of Olds
Robb Stuart	Town of Bowden
Connie Huelsman	Red Deer County
Jean Barclay	Town of Innisfail

Other Elected Officials, Administration, Consultants and Others Present:

Marie Flowers	Town of Bowden
Michael Wuetherick	Chief Administrative Officer
Don Munro	Operations Supervisor
Stephan Weninger	Stantec Consulting Inc., Principal, Water
Patrick Mackie	Stantec Consulting Inc., Projects Manager Water

1.0 Call to Order:

Chair Angela Aalbers, called the meeting to order at 9:00 am.

2.0 Adoption of Agenda

RES 23-48

Moved by Harvey Walsh

That the Agenda for the SRD Regular Meeting of October 16th, 2023, be adopted as amended, to present section 5.2 – SRD Emergency Storage Pond Report ahead of 5.1 – Operations Update due to time constraints for the Director from Olds.

Carried.

3.0 Minutes

RES 23-49

Moved by Tyrone Muller

That the minutes of the June 16th, 2023 SRDRWC Annual General Meeting be approved as presented.

Carried.

4.0 Business Arising from Previous Meetings

Administration presented a summary of business arising from previous meetings.

RES 23-50

Moved by Robb Stuart

That the SRDRWC Board accept as information Administrations' update on business arising from previous meetings.

Carried.

5.0 Business

RES 23-51

Moved by Tyrone Muller

That the SRDRWC Board move into closed session at 9:06am.

Carried.

Don Munro, Stephan Weninger, and Patrick Mackie left the meeting at 9:07 am

RES 23-52

Moved by Jean Barclay

That the SRDRWC Board come out of closed session at 9:26 am

Carried.

Don Munro, Stephan Weninger, and Patrick Mackie returned to the meeting at 9:26 am

5.2 SRD Emergency Storage Pond Technical Committee Report

Administration presented the design alternatives of the proposed Olds ESP, including cost estimates and discussion of risk profiles of the two designs. The Operations and Technical Committee recommendation to support the proximal pond at an estimated cost of \$3.5 mm was discussed.

Stantec Consulting Inc. provided scoping level cost estimates for the various options, and concurred with the Technical Committee conclusion that the proximal pond was the best technical option but would still not be able to eliminate the risk of flooding.

RES 23-53

Moved by Connie Huelsman

That the SRDRWC Board defer funding of engineering on the Olds Emergency Storage Pond pending resolution of assignment of risk in Supply of Service Agreements.

Carried.

RES 23-54

Moved by Tyrone Muller

That the SRDRWC Board direct the Chair to send a letter to the Town of Olds requesting feedback from the Town on the proximal pond's impact on the offsetting ASP.

Carried.

RES 23-55

Moved by Jean Barclay

That the SRDRWC Board direct the Chair to send a letter to all member municipalities informing members of SRD's intent to review the Supply of Services agreements to define the assignment of risk during peak/emergency flow conditions.

Carried.

RES 23-56

Moved by Connie Huelsman

That the SRDRWC Board direct the Chair to send a letter to the Town of Innisfail requesting clarity on the Town's position on building the Innisfail ESP.

Carried.

Harvey Walsh, Stephan Weninger, and Patrick Mackie let the meeting at 10:20 am

The meeting went into recess at 10:20 am and reconvened at 10:35am.

5.1 Operations and Project Manager's Update

CAO Michael Wuetherick provided an update on the operations, and ongoing maintenance status. In addition, Administration recommended deferring select non-critical capital projects into the 2024 budget and amending the 2023 budget to include a \$100,000 provision to replace the HVAC units at Waskasoo LS1 and LS2.

Res 23-57

Moved by Connie Huelsman

That the SRDRWC Board accept as information Administrations' update on operations and the project manager's update.

Carried.

Res 23-58

Moved by Tyrone Muller

That the SRDRWC Board approve Administration's revised 2023 Capital Budget amendment as presented.

Carried.

5.3 Wastewater Heat Recovery Opportunities

Administration presented background information on the developing waste heat recovery technology being deployed in wastewater collection systems.

Res 23-59

Moved by Connie Huelsman

That the SRDRWC Board accept as information Administration's update on waste-heat recovery technologies and opportunities for SRDRWC.

Carried.

5.4 SRD 2023 Meter Calibration Report

Administration presented the results from the 2023 meter calibration reports as per Measurement policy 221.02.

Res 23-60

Moved by Jean Barclay

That the SRDRWC Board accept as information Administration's report on the 2023 Meter Calibration Reports.

Carried.

5.4 Preliminary 2024 Operating and Capital Budget

Administration presented the preliminary budget information including estimated rate for services to members and SRS customers. Impacts of the deferral of Innisfail and Olds ESP projects on the rate model versus capital reserve funding was discussed.

Res 23-61

Moved by Jean Barclay

That the SRDRWC Board accept Administration's 2024 Preliminary Budget as amended to defer funding of the Innisfail and Olds ESP projects; AND

Carried.

Res 23-62

Moved by Tyrone Muller

That the SRDRWC Board direct Administration to circulate the 2024 Preliminary Budget to members for feedback.

Carried.

6.0 Reports

The Board received the following reports:

6.1 Chairman's Report

The Chair provided a verbal update on recent discussions with the City of Red Deer and review of the strategy moving forward to implement the Joint Planning Commission in Q3-20023.

RES 23-63

Moved by Robb Stuart

That the SRDRWC Board accept as information the Chair's verbal report.

Carried.

6.2 CAO Report

RES 23-64

Moved by Tyrone Muller

That the SRDRWC Board accept as information the CAO's report.

Carried.

6.3 Financial and Other Reports

RES 23-65

Moved by Jean Barclay

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

7.0 Confidential Items

The board deferred the need for an additional closed session.

8.0 Next Meetings, Events

Board Meetings

- Organizational meeting, 9:00 am Friday, December 8th, 2023 (Olds)
- Regular meeting following Org Friday, December 8th, 2023 (Olds)

9.0 Adjournment

RES 23-66

Moved by Angela Aalbers

That the Regular Meeting be adjourned at 11:47 am

Carried.


Chair, Angela Aalbers


CAO, Michael Wuetherick