



South Red Deer Regional Wastewater Commission

Minutes of the Regular Meeting of the Board

South Red Deer Regional Wastewater Commission

Friday, August 19th, 2022

Town of Innisfail Office

Board Members Present:

Mike Walsh	Town of Penhold (Chair)
Robb Stuart	Town of Bowden
Don Harrison	Town of Innisfail
Connie Huelsman	Red Deer County
Harvey Walsh	Town of Olds
Angela Aalbers	Mountain View County

Other Elected Officials, Administration, Consultants and Others Present:

Michael Wuetherick	Chief Administrative Officer
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1.0 Call to Order:

Chair Mike Walsh called the meeting to order at 9:02 am.

2.0 Adoption of Agenda

RES 22-50

Moved by Connie Huelsman

That the Agenda for the Regular Meeting of August 19th, 2022, be adopted as amended to include in-camera discussion of 7.2 - Willow Street project.

Carried.

3.0 Minutes

RES 22-51

Moved by Harvey Walsh

That the meeting minutes of June 17th, 2022, Regular Meeting be approved as presented.

Carried.

4.0 Business Arising from Previous Meetings

Administration presented a summary of business arising from previous meetings. The report tracks ongoing initiatives and resolutions and provide a means of prioritizing administrative and legislative direction for the Commission.

RES 22-52

Moved by Jean Barclay

That the SRDRWC Board accept as information Administrations' update on business arising from previous meetings.

Carried.

5.0 Business

5.1 Operations and Project Manager's Update

CAO Michael Wuetherick provided an update on the operations, and ongoing maintenance status.

Res 22-53

Moved by Angela Aalbers

That the SRDRWC Board accept as information Administrations' update on operations and the project manager's update.

Carried.

5.2 Chief Administrative Officer Evaluation Policy

Chair Walsh presented a proposed CAO Evaluation Policy and evaluation template for discussion. Director Huelsman proposed two minor revisions, which were accepted.

RES 22-54

Moved by Connie Huelsman

That the SRDRWC Board accept and adopt the Chief Administrative Officer Evaluation Policy as amended.

Carried.

RES 22-55

Moved by Jean Barclay

That the SRDRWC Board accept and adopt the Chief Administrative Officer Evaluation Template as presented.

Carried.

5.3 SRD Measurement Policy Revision

Administration presented the Board with a proposal to amend the measurement policy to include a provision to adjust for volume diverted to the Bowden emergency storage pond. The revised procedure allocates diverted to the pond to Olds and Bowden based on proportion of wastewater from each town during the period.

RES 22-56

Moved by Robb Stuart

That the SRDRWC Board accept and adopt the revised Measurement Policy as presented.
Carried.

5.4 June-July Olds Lift Station Flooding

Administration provided the board with a comprehensive review of the flooding events in Olds during June and July 2022. The catalyst for the flooding was due to inflow and infiltration caused by high intensity rain events resulting in volumes substantially above the station's design capacity. The board discussed the flood related costs incurred by the Commission and proposed a cost-recovery plan to be presented to Olds.

RES 22-57

Moved by Connie Huelsman

That the SRDRWC Board appoint Administration's report on the Olds flooding as information.

Carried.

RES 22-58

Moved by Jean Barclay

That the SRDRWC Board direct Administration's to issue an invoice to Olds for flood related costs, with Olds to pay 90% of costs, and the remaining 10% to be paid by SRD.

Carried.

The meeting went into recess at 10:45 am and reconvened at 10:50 am.

5.5 SRD Strategic Planning Session Overview

Administration presented a summary of the strategic planning session for review. In addition to the identified focus areas, Director Aalbers requested that consideration for consolidation of administrative services with the other Central Alberta Commissions be included in strategic discussions.

RES 22-59

Moved by Robb Stuart

That the SRDRWC Board Chair and Vice-Chair coordinate meetings with the Sylvan Lake and North Red Deer Wastewater Commissions.

Carried.

RES 22-60

Moved by Connie Huelsman

That the SRDRWC Board appoint Administration's report on the strategic planning report as amended.

Carried.

6.0 Reports

The Board received the following reports:

6.1 Chairman's Report

The Chair updated the Board with activity over the period.

RES 22-61

Moved by Harvey Walsh

That the SRDRWC Board accept as information the Chair's report.

Carried.

6.2 CAO Report

RES 22-62

Moved by Connie Huelsman

That the SRDRWC Board accept as information the CAO's report.

Carried.

6.3 Financial and Other Reports

RES 22-63

Moved by Angela Aalbers

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

7.0 Confidential Items

7.1 Board In-Camera Session

The board moved into closed session (FOIP Section 16 – Disclosure harmful to business interests of a third party).

RES 22-64

Moved by Connie Huelsman

That the SRDRWC Board move in camera at 11:41 am.

Carried.

CAO, Michael Wuetherick left the room at 11:48 am, returning at 11:53 am.

RES 22-65

Moved by Connie Huelsman

That the SRDRWC Board move out of camera at 11:53 am.

Carried.

8.0 Next Meetings, Events

- Regular meeting, 9:00 am Friday, October 21st, 2022 (Mountain View County)
- Organizational meeting, 9:00 am Friday, December 9th, 2022 (Penhold)
- Regular meeting, following Organization meeting, Friday December 9th, 2022 (Penhold)


9.0 Adjournment

RES 22-66

Moved by Harvey Walsh

That the Regular Meeting be adjourned at 11:54 am

Carried.



Chair, Mike Walsh



CAO, Michael Wuetherick