



South Red Deer Regional Wastewater Commission

Minutes of the Annual General Meeting of the Board

South Red Deer Regional Wastewater Commission

Friday, April 23rd, 2021

Videoconference: ZOOM online meeting

Board Members Present:

Mike Walsh	Town of Penhold (Chair)
Jean Bota	Red Deer County (Vice Chair)
Wanda Blatz	Town of Olds
Jim Romane	Town of Innisfail
Robb Stuart	Town of Bowden
Al Kemmere	Mountain View County

Other Elected Officials, Administration, Consultants and Others Present:

Michael Wuetherick	Chief Administrative Officer
Don Munro	SRD Operations Supervisor
Julie Oliver, CAP, CA	MNP, LLP. – Business Advisor
Allie Durham, CPA	MNP, LLP. – Senior Accountant
Andy Treu	Red Deer County

1.0 Call to Order:

Mike Walsh, Chair, called the Meeting to order at 9:01 A.M.

2.0 Adoption of Agenda

RES 21-32

Moved by Jean Bota

That the Agenda for the Annual General Meeting of April 23rd, 2021 be adopted as amended to include an in-camera session following 3.1 – Presentation of 2020 Audited Financial Statements.

Carried.

3.1 Presentation of 2019 Audited Financial Statements and Audit Findings Report

The Commission's independent auditors and the Chief Administrative Officer presented the 2020 Audited Financial Statements and notes to the board. Relevant changes to accounting standards were reviewed, as well as discussion of budget versus actual for all major revenue and expense categories.

The Commission's independent auditors reviewed the audit scope and highlighted relevant comments on findings of the audit. Following the audit findings report, the board moved in-camera to discuss the audit process with the audit team.

RES 21-33

Moved by Jean Bota

That the SRDRWC Board move in camera at 9:35 am.

Carried.

The Board moved to Closed Session. Michael Wuetherick, Don Munro and Andy Treu left the meeting.

RES 21-34

Moved by Al Kemmere

That the SRDRWC Board move out of camera at 9:45 am.

Carried.

The Board moved into Open Session, Michael Wuetherick, Don Munro and Andy Treu rejoined the meeting.

RES 21-35

Moved by Wanda Blatz

That the SRDRWC Board accept the 2020 Audited Financial Statements and Audit Findings report as amended.

Carried.

RES 21-36

Moved by Al Kemmere

That the SRDRWC Board approve the reserves as presented in Note 11 of the 2020 audited financial statements as at December 31st, 2020.

Carried.

Julie Oliver and Allie Durham of MNP left the meeting at 9:47 am.

3.2 Chairman's Annual Report

Chairman Mike Walsh presented his annual report outlining highlights of 2020, and strategic initiatives for 2021.

RES 21-37

Moved by Wanda Blatz

That the SRDRWC Board accept as information the 2020 Chairman's report.

Carried.

3.3 Chief Administrative Officers Annual Report

CAO Michael Wuetherick presented Administration's 2020 report highlighting progress on several key initiatives including focus on backlog of maintenance and repairs work, implementation of a Preventative Maintenance Management System, updates to the Safety Program and compliance, and finally an overview of the SCADA upgrade and completion of several capital projects focused on improving Waskasoo system reliability.

RES 21-38

Moved by Jean Bota

That the SRDRWC Board accept as information the 2020 CAO's report.

Carried.


4.0 Adjournment

RES 21-39

Moved by Wanda Blatz

That the Annual General Meeting be adjourned at 9:53 am.

Carried.



Chair, Mike Walsh



CAO, Michael Wuetherick