

A G E N D A

Regular Meeting

Friday, June 16th, 2023 9:00 am

**Penhold Multiplex
1 Waskasoo Avenue, Penhold, Alberta T0M 1R0**

1.0 Call to Order - Chair

2.0 Agenda

- Adoption of Agenda

3.0 Minutes

- Confirmation of April 27th, 2023 Annual General Meeting Minutes
- Confirmation of April 27th, 2023 Regular Meeting Minutes

4.0 Business Arising from Previous Meetings

- Update on resolutions from previous meetings

5.0 Business

5.1 2023 Operations and Project Manager's Update

- May Operations report
- 2023 Capital Project Update
- PMMS Report and upcoming maintenance projects

5.2 Innisfail Emergency Storage Pond – Tender Review

- Review of tenders received
- Operating and Technical Committee Meeting recommendation
- General discussion on ESP's and risk analysis

5.3 Appointment of Auditor

- Overview of Metrix LLP contract
- Appointment of Metrix LLP for 2023 Financial Audit

6.0 Reports

6.1 **Chairman’s Report** (to be presented at the meeting)

6.2 **CAO Report**

6.3 **Financial and Other Reports to May 31st, 2023**

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|-----|-------------------------------|------|----------------------------------|
| i. | 2023 Wastewater Sales Summary | iii. | Aged accounts receivables report |
| ii. | 2023 Operating Budget report | iv. | Aged accounts payable report |
| | | v. | Check logs |

7.0 Confidential Items

7.1 **Optional Board Closed Session**

8.0 Next Meetings, Events

Board Meetings

- Regular meeting 9:00 am, Friday August 18th, 2023 (Innisfail)
- Regular meeting 9:00 am, Friday October 20th, 2023 (Mountain View County)
- Organizational meeting, 9:00 am Friday, December 8th, 2023 (Olds)
- Regular meeting following Org Friday, December 8th, 2023 (Olds)

Technical Committee Meetings

- Thursday September 7th, 2023 9:30 am (Penhold)

9.0 Adjournment