



South Red Deer Regional Wastewater Commission

Minutes of the Regular Meeting of the Board

South Red Deer Regional Wastewater Commission

**Friday June 16th, 2023
Red Deer County Office**

Board Members Present:

Angela Aalbers	Mountain View County
Tyrone Muller	Town of Penhold
Wanda Blatz	Town of Olds
Robb Stuart	Town of Bowden
Lonny Kennett	Red Deer County
Jean Barclay	Town of Innisfail

Other Elected Officials, Administration, Consultants and Others Present:

Michael Wuetherick	Chief Administrative Officer
Don Munro	Operations Supervisor

1.0 Call to Order:

Chair Angela Aalbers, called the meeting to order at 9:00 am.

2.0 Adoption of Agenda

RES 23-34

Moved by Lonny Kennett

That the Agenda for the SRD Regular Meeting of June 16th, 2023, be adopted as amended, to include a discussion of the Olds Lift Station Flooding in the Operations Update.

Carried.

3.0 Minutes

RES 23-35

Moved by Tyrone Muller

That the minutes of the April 27th, 2023 SRDRWC Annual General Meeting by approved as presented.

Carried.

RES 23-36

Moved by Robb Stuart

That the minutes of the April 27th, 2023 SRDRWC Regular Meeting be approved as presented.

Carried.

4.0 Business Arising from Previous Meetings

Administration presented a summary of business arising from previous meetings.

RES 23-37

Moved by Jean Barclay

That the SRDRWC Board accept as information Administrations' update on business arising from previous meetings.

Carried.

5.0 Business

5.1 Operations and Project Manager's Update

CAO Michael Wuetherick provided an update on the operations, and ongoing maintenance status. Generally, operations continue to be stable throughout the system, other than some unscheduled maintenance requirements in Waskasoo LS1. Administration reviewed SRD's and Town of Olds response to another flooding event that occurred due to intense rain events and high inflow and infiltration.

Res 23-38

Moved by Robb Stuart

That the SRDRWC Board accept as information Administrations' update on operations and the project manager's update.

Carried.

5.2 Innisfail Emergency Storage Pond – Tender Review

Administration presented the tender results and reviewed financial requirements given low tender price exceeding budget allocation. Based on a recommendation from the Operations and Technical Committee, the Board elected to not accept the tender on the Innisfail Emergency Storage Pond project. Additional direction was provided to Administration and the Technical Committee regarding the technical merit of ESP's and risk mitigation.

Res 23-39

Moved by Jean Barclay

That the SRDRWC Board direct Administration to not award the Innisfail Emergency Storage Pond Tender due to high costs exceeding grant availability.

Carried.

Res 23-40

Moved by Angela Aalbers

That the SRDRWC Board direct Administration to review design options and risk assessment of Emergency Storage Ponds requirements, with emphasis on Olds and Innisfail options within grant capacity.

Carried.

The meeting went into recess at 10:10 am and reconvened at 10:15am.

5.3 Appointment of Auditor for 2023 Financial Audit

Administration presented the standing proposal from Metrix Group LLP to complete the audit of the 2023 Financial Statements. Metrix had originally proposed a 3-year term, with the 2023 audit being the second year of the primary term. As per SRD bylaws, the board is to appoint an auditor at the next meeting following the Annual General Meeting.

Res 23-41

Moved by Lonny Kennett

That the SRDRWC Board appoint Metrix Group LLP as the Commission's independent financial auditor for the 2023 Financial Statements.

Carried.

6.0 Reports

The Board received the following reports:

6.1 Chairman's Report

The Chair provided a verbal update on recent discussions with the City of Red Deer and review of the strategy moving forward to implement the Joint Planning Commission in Q3-2023.

RES 23-42

Moved by Jean Barclay

That the SRDRWC Board accept as information the Chair's verbal report.

Carried.

6.2 CAO Report

RES 23-43

Moved by Wanda Blatz

That the SRDRWC Board accept as information the CAO's report.

Carried.

6.3 Financial and Other Reports

RES 23-44

Moved by Wanda Blatz

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

Don Munro left the meeting at 10:45 am prior to the closed session.

7.0 **Confidential Items**

RES 23-45

Moved by Lonny Kennett

That the SRDRWC Board move into closed session at 10:45 am.

Carried.

CAO, Michael Wuetherick let the meeting at 10:45 am, returning at 10:50 am

RES 23-46

Moved by Tyrone Muller

That the SRDRWC Board out of closed session at 10:55 am.

Carried.

8.0 **Next Meetings, Events**

Board Meetings

- Regular meeting 9:00 am, Friday August 18th, 2023 (Innisfail)
- Regular meeting 9:00 am, Friday October 20th, 2023 (Mountain View County)
- Organizational meeting, 9:00 am Friday, December 8th, 2023 (Olds)
- Regular meeting following Org Friday, December 8th, 2023 (Olds)

Technical Committee Meetings

- Thursday September 7th, 2023 9:30 am (Penhold)


9.0 **Adjournment**

RES 23-47

Moved by Angela Aalbers

That the Regular Meeting be adjourned at 11:00 am

Carried.



Chair, Angela Aalbers



CAO, Michael Wuetherick