



South Red Deer Regional Wastewater Commission

Minutes of the Regular Meeting of the Board

South Red Deer Regional Wastewater Commission

Friday October 18th, 2024

Mountain View County Council Chambers

Board Members Present:

Angela Aalbers	Mountain View County
Tyrone Muller	Town of Penhold
Jean Barclay	Town of Innisfail
Heather Ryan	Town of Olds
Randy Brown	Town of Bowden
Connie Huelsman	Red Deer County

Other Elected Officials, Administration, Consultants and Others Present:

Michael Wuetherick	Chief Administrative Officer
Don Munro	SRDRWC, Operations Supervisor
Curtis Herzberg	CAO, Red Deer County
Darwin Durnie	Delegation

1.0 Call to Order:

Chair Angela Aalbers, called the meeting to order at 9:04 am.

2.0 Adoption of Agenda

RES 24-37

Moved by Jean Barclay

That the Agenda for the SRD Regular Meeting of October 18th, 2024, be adopted as presented.

Carried.

3.0 Minutes

RES 24-38

Moved by Connie Huelsman

That the minutes of the August 2nd, 2024 SRDRWC Regular Meeting minutes be approved as presented.

Carried.

3.1 Delegation

Darwin Durnie of ddc Consulting Ltd presented an overview of a proposed Water Forum to be held on November 18th, 2024 at Government House in Edmonton. The intent of the Water Forum is to encourage collaboration of Water and Wastewater Commission's to discuss common issues including: financial sustainability, hub fees, future capital replacement grants, and other general topics.

RES 24-39

Moved by Randy Brown

That the SRDRWC Board accept as information the presentation on the Water Forum proposal.

Carried.

Darwin Durnie left the meeting following his presentation at 9:40 am

4.0 Business Arising from Previous Meetings

Administration presented a summary of business arising from previous meetings. The discussion centered around revisions to the Supply of Services Agreements, and engaging Operations and Technical Committee to revise agreements to include Schedule.

RES 24-39

Moved by Heather Ryan

That the SRDRWC Board direct Administration to work with Red Deer County to complete Supply Agreement with Red Deer County, AND TO;

Circulate Schedule G – Operating Standards to all members, and to be reviewed with Operations and Technical Committee members.

RES 24-40

Moved by Tyrone Muller

That the SRDRWC Board accept as information Administration update on business arising from previous meetings.

Carried.

5.0 **Business**

5.1 **Operations and Project Manager's Update**

CAO Michael Wuetherick provided an update on the operations, and ongoing maintenance status.

Res 24-41

Moved by Tyrone Muller

That the SRDRWC Board accept as information Administrations' update on operations and the project manager's update.

Carried.

5.2 **2024 Meter Calibration Report**

Administration provided the board with a summary report of the 2024 meter calibration program as required by the Metering policy. All meters were operating correctly, with the exception of Waskasoo LS2 which is not an accounting custody transfer meter.

Res 24-42

Moved by Connie Huelsman

That the SRDRWC Board accept as information Administrations report on the 2024 meter calibration results.

Carried.

5.3 **Innisfail Emergency Storage Pond Update**

Administration provided an overview of the revised opinion of probable costs, and financing requirements for the Innisfail ESP project. Funding to remain flexible contingent upon Alberta Transportation's pending approval to re-allocate funds from the Olds Water-for-Life grant.

Res 24-43

Moved by Randy Brown

That the SRDRWC Board accept as information Administrations update on the Innisfail Emergency Storage Pond project.

Carried.

5.4 2024 Environmental, Health and Safety Committee Report

Administration provided an overview of the 2024 EH&S program annual report, KPI's, facility inspection and transmission line inspection reports. The report highlighted a clean safety report for the period with no reported injuries or damages to equipment.

Res 24-44

Moved by Tyrone Muller

That the SRDRWC Board accept as information the 2024 Environmental, Health and Safety Report.

Carried.

The meeting went into recess at 10:38 am and reconvened at 10:47 am.

5.5 Preliminary 2025 Operating and Capital Budget

Administration provided an overview of the preliminary 2025 operating and capital budget. Rate model increases primarily tied to increase in treatment cost with the City of Red Deer rates increasing by 6.0%.

Res 24-45

Moved by Jean Barclay

That the SRDRWC Board accept as information the Preliminary 2025 Business Plan Financial model outlining operating and capital forecasts, and proposed rate to the basis of the 2025 rate bylaw.

Carried.

Res 24-46

Moved by Randy Brown

That the SRDRWC Board direct Administration to distribute the preliminary budget to all members for feedback to be incorporated into the final budget and rate setting.

Carried.

Curtis Herzberg and Don Munro left the meeting at 11:20 am

6.0 Reports

The Board received the following reports:

6.1 Chairman's Report

The Chair deferred her report to the closed session.

6.2 CAO Report

RES 24-47

Moved by Heather Ryan

That the SRDRWC Board accept as information the CAO's report.

Carried.

6.3 Financial and Other Reports

Administration provided an overview of operating and financial results as at September 30th, 2024.

RES 24-48

Moved by Tyrone Muller

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

The meeting went into recess at 11:31 am and reconvened at 11:35 am.

7.0 Confidential Items

The board went into closed session, subject to Section 21 – Disclosure harmful to intergovernmental relations.

RES 24-49

Moved by Jean Barclay

That the SRDRWC Board move into closed session at 11:35 am.

Carried.

RES 24-50

Moved by Connie Huelsman

That the SRDRWC Board out of closed session at 12:04 pm.

Carried.

RES 24-51

Moved by Jean Barclay

That the SRDRWC Board supports SRDRWC's participation in the Water Forum, and to act as a co-Managing Partner to help facilitate the event.

Carried.

The board went into closed session, subject to Section 21 – Disclosure harmful to intergovernmental relations.

RES 24-52

Moved by Heather Ryan

That the SRDRWC Board move into closed session at 12:22 am.

Carried.

RES 24-53

Moved by Randy Brown

That the SRDRWC Board out of closed session at 12:37 pm.

Carried.

8.0 Next Meetings, Events

The December meeting was moved forward to December 6th, 2024 to accommodate Christmas commitments.

Board Meetings

- Organizational Meeting, Friday, December 6th, 2024 (Olds)
- Regular meeting, Friday, December 6th, 2024 (Olds)

9.0 Adjournment

RES 24-54

Moved by Angela Aalbers

That the Regular Meeting be adjourned at 12:37 pm

Carried.