



South Red Deer Regional Wastewater Commission

Minutes of the Regular Meeting of the Board

South Red Deer Regional Wastewater Commission

**Thursday April 27th, 2023
Red Deer County Office**

Board Members Present:

Angela Aalbers	Mountain View County
Tyrone Muller	Town of Penhold
Harvey Walsh	Town of Olds
Robb Stuart	Town of Bowden
Lonny Kennett	Red Deer County
Jean Barclay	Town of Innisfail (via Telephone for Closed Session)

Other Elected Officials, Administration, Consultants and Others Present:

Michael Wuetherick	Chief Administrative Officer
Marie Flowers	Town of Bowden, Alternate Director
Andy Treu	Red Der County

1.0 Call to Order:

Chair Angela Aalbers, called the meeting to order at 9:56 am.

2.0 Adoption of Agenda

RES 23-21

Moved by Harvey Walsh

That the Agenda for the SRD Regular Meeting of April 27th, 2023, be adopted as presented.

Carried.

3.0 Minutes

RES 23-22

Moved by Lonny Kennett

That the minutes of the February 16th, 2023 SRDRWC Regular Meeting by approved as presented.

Carried.

4.0 Business Arising from Previous Meetings

Administration presented a summary of business arising from previous meetings.

RES 23-23

Moved by Robb Stuart

That the SRDRWC Board accept as information Administrations' update on business arising from previous meetings.

Carried.

5.0 Business

5.1 Operations and Project Manager's Update

CAO Michael Wuetherick provided an update on the operations, and ongoing maintenance status. Administration reported on the status of the facilities which were generally running well. Due to low flow rates, odor issues particularly along the Waskasoo system within the City of Red Deer were discussed. Operations is working to optimize chemicals and has scheduled manhole maintenance to minimize odors.

Timing of the Innisfail Emergency Storage Pond project was outlined, with the Operations & Technical Committee to make a recommendation to the full board at the June 16th, 2023 meeting.

Res 23-24

Moved by Harvey Walsh

That the SRDRWC Board accept as information Administrations' update on operations and the project manager's update.

Carried.

5.2 Online Payment Processing

Administration presented a proposal to consider moving to an online/automated accounts payable process. Add-on software packages compatible with SAGE-50 were discussed and an overview of the approval process and potential savings in administrative and governance procedures were reviewed.

Res 23-25

Moved by Lonny Kennett

That the SRDRWC Board accept as information Administration's update on available online payment processing as information; AND

That the SRDRWC Board direct Administration to evaluate online payment processing software and prepare a recommendation for the board.

Carried.

6.0 Reports

The Board received the following reports:

6.1 Chairman's Report

The Chair provided a brief report of the recent activities.

RES 23-26

Moved by Robb Stuart

That the SRDRWC Board accept as information the Chair's verbal report.

Carried.

6.2 CAO Report

RES 23-27

Moved by Tyrone Muller

That the SRDRWC Board accept as information the CAO's report.

Carried.

6.3 Financial and Other Reports

RES 23-28

Moved by Lonny Kennett

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

The meeting went into recess at 10:53 am and reconvened at 10:58am. Jean Barclay joined the meeting via telephone at 10:58 am.

7.0 Confidential Items

RES 23-29

Moved by Jean Barclay

That the SRDRWC Board move in camera at 10:52 am.

Carried.

7.1 Alberta Transportation – Water-for-Life Grant

The board moved into closed session (FOIP Section 24(1), advice from officials) and (FOIP Section 29(1), information that is or will be available to the public).

Andy Treu left the meeting at 11:06 am

7.2 Land Expropriation – City of Red Deer

The board remained in closed session (FOIP Section 25(1)(c)iii, disclosure harmful to economic and other interests of a public body.

7.2 CAO Contract Renewal Proposal

The board remained in closed session (FOIP Section 16, disclosure harmful to business interest of a third party

Michael Wuetherick let the meeting at 11:12 am

RES 23-30

Moved by Harvey Walsh

That the SRDRWC Board move out of camera at 11:44 am.

Carried.

Michael Wuetherick returned to the meeting at 11:45 am

RES 23-31

Moved by Lonnie Kennett

That the SRDRWC Board accept Administration's update on the approved grant funding for the Olds Emergency Storage Pond; AND

That the SRDRWC Board direct the Chair and Administration to execute the grant application as presented by Alberta Transportation.

Carried.

RES 23-32

Moved by Tyrone Muller

That the SRDRWC Board direct the Chair to accept and execute the Chief Administrative Officer Contract renewal as presented.

Carried.

8.0 Next Meetings, Events

Board Meetings

- Regular meeting 9:00 am, Friday June 16th, 2023 (Penhold)
- Regular meeting 9:00 am, Friday August 18th, 2023 (Innisfail)
- Regular meeting 9:00 am, Friday October 20th, 2023 (Mountain View County)
- Organizational meeting, 9:00 am Friday, December 8th, 2023 (Olds)
- Regular meeting following Org Friday, December 8th, 2023 (Olds)

Technical Committee Meetings

- Thursday September 7th, 2023 9:30 am (Penhold)

9.0 Adjournment

RES 23-33

Moved by Angela Aalbers

That the Regular Meeting be adjourned at 11:41 am

Carried.



Chair, Angela Aalbers



CAO, Michael Wuetherick