



## South Red Deer Regional Wastewater Commission

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### Minutes of the Annual General Meeting of the Board

#### South Red Deer Regional Wastewater Commission

**Monday, May 2<sup>nd</sup>, 2022**

**Town of Penhold Office**

**Board Members Present:**

Mike Walsh	Town of Penhold (Chair)
Robb Stuart	Town of Bowden
Greg Harris	Mountain View County
Connie Huelsman	Red Deer County (Via phone)
Absent	Town of Olds
Absent	Town of Innisfail

**Other Elected Officials, Administration, Consultants and Others Present:**

Michael Wuetherick	Chief Administrative Officer
Don Munro	Operations Supervisor
Jeff Aliston, CPA CA	Metrix Group LLP, Audit Partner

**1.0 Call to Order:**

Chair Mike Walsh called the meeting to order at 4:10 pm.

**2.0 Adoption of Agenda**

RES 22-34

**Moved by Robb Stuart**

That the Agenda for the Annual General Meeting of May 2<sup>nd</sup>, 2022, be adopted as presented.

Carried.

**3.0 Business**

**3.1 Presentation of Audit Financial Statements and Audit Findings Report**

The Commission's independent financial auditor, Metrix Group LLP, presented the 2021 independent financial audit findings report and reviewed the year-end financial statements of the Commission.

The board moved into closed session (FOIP Section 16 – Disclosure harmful to business interests of a third party).

CAO, Michael Wuetherick left the meeting at 4:50 pm.

RES 22-35

**Moved by Robb Stuart**

That the SRDRWC Board move in camera at 4:52 pm.

Carried.

RES 22-36

**Moved by Greg Harris**

That the SRDRWC Board move out of camera at 4:58 pm.

Carried.

CAO, Michael Wuetherick, rejoined the meeting at 4:59 pm

RES 22-37

**Moved by Robb Stuart**

That the SRDRWC Board accept the Audited financial statements for the year ending December 31<sup>st</sup>, 2021, as presented by the Commission's independent auditors.

Carried.

**3.2 Chair Report**

Chairman Mike Walsh presented the Chair's annual report highlighting the continued high level of service achieved by the Commission and discussed the importance of strategic planning to ensure long-term viability of the Commission.

Res 22-38

**Moved by Connie Huelsman**

That the SRDRWC Board accept the Chairman's 2021 annual report as information.

Carried.

**3.3 CAO Annual Report**

Administration presented the Board with an overview of the 2021 operations improvements focused on improving the resilience of the Commission's facilities, control systems and operating procedures.

RES 22-39

**Moved by Greg Harris**

That the SRDRWC Board accept the CAO's 2021 Annual report as information.

Carried.

**3.4 Honoraria Motion**

RES 22-40

**Moved by Robb Stuart**

That the SRDRWC Board direct Administration to reflect three (3) hours committee meeting time, no travel costs or travel allowance for Board Honoraria payments for director Huelsman who attended the meeting via phone.

Carried.

**4.0 Adjournment**

RES 22-41

**Moved by Greg Harris**

That the Regular Meeting be adjourned at 5:13 pm

Carried.



Chair, Mike Walsh



CAO, Michael Wuetherick