



# South Red Deer Regional Wastewater Commission

---

## Minutes of the Regular Meeting of the Board

### South Red Deer Regional Wastewater Commission

Friday August 2<sup>nd</sup>, 2024  
Town of Innisfail Offices

#### **Board Members Present:**

Angela Aalbers	Mountain View County
Tyrone Muller	Town of Penhold
Jean Barclay	Town of Innisfail
Heather Ryan	Town of Olds
Randy Brown	Town of Bowden
Connie Huelsman	Red Deer County

#### **Other Elected Officials, Administration, Consultants and Others Present:**

Michael Wuetherick	Chief Administrative Officer
Wanda Blatz	Town of Olds, Alternate Director

#### **1.0 Call to Order:**

Chair Angela Aalbers, called the meeting to order at 9:02 am.

#### **2.0 Adoption of Agenda**

RES 24-22

##### **Moved by Randy Brown**

That the Agenda for the SRD Regular Meeting of August 2<sup>nd</sup>, 2024, be adopted as presented.

Carried.

**3.0 Minutes**

RES 24-23

**Moved by Connie Huelsman**

That the minutes of the April 19<sup>th</sup>, 2024 SRDRWC Annual General Meeting minutes be approved as presented.

Carried.

RES 24-24

**Moved by Heather Ryan**

That the minutes of the April 18<sup>th</sup>, 2024 SRDRWC Regular Meeting minutes be approved as presented.

Carried.

**4.0 Business Arising from Previous Meetings**

Administration presented a summary of business arising from previous meetings. Director Ryan reminded the board of the Town of Old's preference to review potential revisions to the reserve funding model in 2025.

RES 24-25

**Moved by Randy Brown**

That the SRDRWC Board direct Administration to work with Red Deer County to revise, and execute the Supply of Services and Membership Agreements by October 18<sup>th</sup>, 2024, AND TO;

Define the Commission's Service Standards and distribute to all Commission members for comments.

Carried.

RES 24-26

**Moved by Jean Barclay**

That the SRDRWC Board direct Administration to present member feedback on risk assignment provisions of the Supply of Services agreements.

Carried.

RES 24-27

**Moved by Tyrone Muller**

That the SRDRWC Board accept as information Administration update on business arising from previous meetings.

Carried.

**5.0 Business**

**5.1 Operations and Project Manager's Update**

CAO Michael Wuetherick provided an update on the operations, and ongoing maintenance status.

Res 24-28

**Moved by Tyrone Muller**

That the SRDRWC Board accept as information Administrations' update on operations and the project manager's update.

Carried.

**5.2 Appointment of 2024 Financial Auditors**

Administration provided the board with an update of the Metrix LLP audit costs, and SRD option to renew the contract for provision of audit services for 2024.

Res 24-29

**Moved by Connie Huelsman**

That the SRDRWC Board appoint Metrex Group LLP as the Commission's independent financial auditor for the 2024 Financial Statements.

Carried.

**5.3 Technical Study on Emergency Storage Pond Risk Assessment**

Administration provided an overview of the risk assessment and technical evaluation of the SRD regional lift stations in emergency situations. Additional discussions around financing options of the Innisfail and Olds ESP's took place.

Res 24-30

**Moved by Jean Barclay**

That the SRDRWC Board direct to tender the Innisfail Emergency Storage Pond project, subject to approval from the Operations and Technical Committee.

Carried.

Res 24-31

**Moved by Randy Brown**

That the SRDRWC Board direct the Chair to request approval from the Province of Alberta to combine the Innisfail ICIP and Olds Water-for-life grants to allow for allocation of funds to the Innisfail phase in 2025.

Carried.

**6.0 Reports**

The Board received the following reports:

**6.1 Chairman's Report**

The Chair deferred her report to the closed session.

**6.2 CAO Report**

Administration provided an update on the proposed fees for crossing agreements, and recommended to rescind the plan to implement application fees.

RES 24-32

**Moved by Randy Brown**

That the SRDRWC Board agree to rescind motion 24-15 and 24-17 to withdraw implementation of application fees for crossing agreements.

Carried.

The meeting went into recess at 10:44 am and reconvened at 10:50 am.

**6.3 Financial and Other Reports**

Administration provided an overview of operating and financial results as at June 30<sup>th</sup>, 2024.

RES 24-33

**Moved by Jean Barclay**

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

**7.0 Confidential Items**

The board went into closed session, subject to Section 21 – Disclosure harmful to intergovernmental relations.

RES 24-34

**Moved by Connie Huelsman**

That the SRDRWC Board move into closed session at 11:05 am.

Carried.

RES 24-35

**Moved by Jean Barclay**

That the SRDRWC Board out of closed session at 12:04 pm.

Carried.

**8.0 Next Meetings, Events**

**Board Meetings**

- Regular meeting, Friday, October 18<sup>th</sup>, 2024 (Mountain View County)
- Organizational Meeting, Friday, December 13<sup>th</sup>, 2024 (Olds)
- Regular meeting, Friday, December 13<sup>th</sup>, 2024 (Olds)

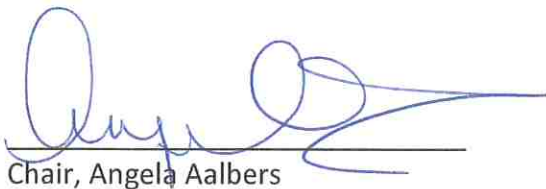
**9.0 Adjournment**

RES 24-36

**Moved by Angela Aalbers**

That the Regular Meeting be adjourned at 12:06 pm

Carried.



Chair, Angela Aalbers



CAO, Michael Wuetherick