



South Red Deer Regional Wastewater Commission

Minutes of the Regular Meeting of the Board

South Red Deer Regional Wastewater Commission

Friday, April 24th, 2020

Videoconference: ZOOM online meeting

Board Members Present:

Mike Walsh	Town of Penhold (Chair)
Jean Bota	Red Deer County (Vice Chair)
Wanda Blatz	Town of Olds
Jim Romane	Town of Innisfail
Robb Stuart	Town of Bowden
Angela Aalbers	Mountain View County

Other Elected Officials, Administration, Consultants and Others Present:

Michael Wuetherick	Chief Administrative Officer
Don Munroe	Operations Supervisor (Contract: MNP Projects)
Stephan Weninger	Stantec Consulting Ltd.

1.0 Call to Order:

Mike Walsh, Chair, called the Meeting to order at 9:01 AM

2.0 Adoption of Agenda

RES 20-18

Moved by Jean Bota

That the Agenda for the Regular Meeting of **April 24th, 2020** be adopted as amended to include 8.1 – Board Honorarium resolution.

Carried.

3.0 Minutes

RES 20-19

Moved by Robb Stuart

That the Regular Meeting Minutes of February 21st, 2020 Regular Meeting minutes be confirmed as presented.

Carried.

4.0 Business Arising from Previous Meetings

Administration presented a summary of business arising from previous meetings. The report tracks ongoing initiatives and resolutions and provide a means of prioritizing administrative and legislative direction for the Commission.

RES 20-20

Moved by Jim Romane

That the SRDRWC Board accept as information Administrations' update on business arising from previous meetings.

Carried.

5.0 Business

5.1 Operations and Project Manager's Update

CAO Michael Wuetherick and Operations Supervisor, Don Munro provided an update on the operations, and ongoing maintenance issues. CAO, Michael Wuetherick provided an update on the 2020 capital projects including: SCADA upgrade, Willow Street line replacement, and the Bowden and Innisfail emergency ponds which remain contingent on ICIP grant funding approval.

Administration presented a recommendation to award the Bioxide chemical supply contract to Evoqua Water Technologies for a 3-year term. The contract has a 90-day cancellation clause if service does not meet SRD's expectations.

Due to the ongoing focus on completing overdue maintenance, Administration discussed its plan to develop a formal preventative maintenance program to monitor maintenance frequency and costs to improve budget planning and assessment of resources required to ensure critical process elements are properly maintained.

RES 20-21

Moved by Jean Bota

That the SRDRWC Board accept as information Administrations' update on operations and project manager's update.

Carried.

RES 20-22

Moved by Wanda Blatz

That the SRDRWC Board direct Administration to execute the Evoqua Water Technologies odor chemical supply contract as presented.

Carried.

RES 20-23

Moved by Jim Romane

That the SRDRWC Board direct Administration to prepare a Preventative Maintenance proposal outlining resource requirements and budget provisions to ensure maintenance requirements are completed.

Carried.

5.2 ICIP Grant Application for Equalization Storage Ponds

Administration presented an update on the status of the ICIP grant applications submitted for the Bowden and Innisfail Equalization pond projects. Both applications have been endorsed at the Provincial level, and are now awaiting Federal approval before being released for engineering and tendering.

Administration presented an overview of the potential Economic Stimulus grant funding related to the COVID-19 pandemic. Administration reviewed three projects totaling \$15.6 million including tie-in of the Bowden Institution, Olds Emergency Storage Ponds, and Waskasoo System upgrades and grinder replacement projects.

RES 20-24

Moved by Jean Bota

That the SRDRWC Board accept as information Administrations update on the ICIP grant applications and potential COVID-19 economic stimulus projects.

Carried.

5.3 SRDRWC – Website Update

Administration presented an overview of the updated www.srdwrc.com website. The update now includes direct email contact to Administration to facilitate questions and odor complaints, and emergency contact information. In addition, a section of “What-not-to-flush” now outlines suggested best practices. Direct links to member communities Public Works departments will assist the public in accessing appropriate help within their communities.

The meeting went into recess at 10:33 am. The meeting reconvened at 10:40 am.

6.0 Reports

The Board received the following reports:

6.1 Chairman's Report

RES 20-25

Moved by Wanda Blatz

That the SRDRWC Board accept as information the Chair's report.

Carried.

6.2 CAO Report

RES 20-26

Moved by Jim Romane

That the SRDRWC Board accept as information the CAO's report.

Carried.

6.3 Financial and Other Reports

RES 20-27

Moved by Jim Romane

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

7.0 Business

7.1 Board In-Camera Session

RES 20-28

Moved by Jean Bota

That the SRDRWC Board move in camera at 10:58 am.

Carried.

Stephan Weninger left the meeting. The Board moved to Closed Session.

RES 20-29

Moved by Jim Romane

That the SRDRWC Board move out of camera at 11:30 am.

Carried.

The Board moved into Open Session.

RES 20-30

Moved by Angela Aalbers

That the SRDRWC Board direct Administration to consult with Brownlee LLP regarding a settlement proposal with Pidherney's Inc.

Carried.

8.0 Future Meetings

Regular Board Meetings

- Regular meeting, Friday April 24th, 2020 (ZOOM videoconferencing)
- Annual meeting, 9:00 am Friday May 8th, 2020 (ZOOM videoconferencing)
- Regular meeting, 9:00 am Friday June 19th, 2020 (Innisfail)
- Regular meeting, 9:00 am Friday August 21st, 2020 (Bowden)
- Regular meeting, 9:00 am Friday October 16th, 2020 (Mountain View County)
- Organizational meeting, 9:00 am Friday December 18th, 2020 (Penhold)
- Regular meeting, 9:00 am Friday December 18th, 2020 (Penhold)

8.1 **Board Honorarium for June 24th, 2020 Regular Meeting**

RES 20-31

Moved by Robb Stuart

That the SRDRWC Board direct Administration to reflect three (3) hours of meeting time and no travel costs or allowances for Board Honorarium payments for the April 24th, 2020 regular board meeting in lieu of executed time sheets.

Carried.

9.0 **Adjournment**

RES 20-32

Moved by Jim Romane

That the Regular Meeting be adjourned at 11:52 am

Carried.



Chair, Mike Walsh



CAO, Michael Wuetherick