



South Red Deer Regional Wastewater Commission

Minutes of the ORGANIZATIONAL Meeting of the Board

South Red Deer Regional Wastewater Commission

Friday December 10th, 2021

Town of Penhold Office

Board Members Present:

Mike Walsh	Town of Penhold (Chair)
Harvey Walsh	Town of Olds
Jean Barclay	Town of Innisfail
Robb Stuart	Town of Bowden
Angela Aalbers	Mountain View County
Connie Huelsman	Red Deer County

Other Elected Officials, Administration, Consultants and Others Present:

Wanda Blatz	Town of Olds, Alternate
Randy Brown	Town of Bowden, Alternate
Greg Harris	Mountain View County, Alternate
Michael Wuetherick	Chief Administrative Officer
Andy Treu	Red Deer County

1.0 Call to Order:

CAO Michael Wuetherick, called the meeting to order at 9:05 am.

2.0 Adoption of Agenda

RES 21-122

Moved by Mike Walsh

That the Agenda for the Organizational Meeting of December 10th, 2021 be adopted as presented.

Carried.

3.0 Business

3.1 Confirmation of Municipal Representatives to the Commission Board

The following appointments of Directors and Alternates to the SRDRWC Board were confirmed as follows:

Member	Director	Alternate
Olds	Harvey Walsh	Wanda Blatz
Bowden	Robb Stuart	Randy Brown
Innisfail	Jean Barclay	Janice Wing
Penhold	Mike Walsh	Mike Yargeau
Red Deer County	Connie Huelsman	Dana Depalme
Mountain View County	Angela Aalbers	Greg Harris

RES 21-123

Moved by Robb Stuart

That the confirmation of Directors and Alternates to serve on the SRDRW Board until the next organizational meeting be confirmed as presented.

Carried.

3.2.1 Election of Chair

Michael Wuetherick called for nomination for the position of Chair. Jean Barclay nominated Mike Walsh. Mike Walsh accepted the nomination.

RES 21-124

Moved by Connie Huelsman

That the nominations for the position of Chair cease. Mike Walsh appointed to be the Chair of the SRDRWC Board until the December 9th, 2022 Organizational Meeting.

Carried.

Mike Walsh assumed the Chair of the Organizational meeting.

3.2.2 Election of Vice-Chair

The Chair called for nomination for the position of Vice Chair. Connie Huelsman nominated Robb Stuart. Robb Stuart accepted the nomination.

RES 21-125

Moved by Angela Aalbers

That the nominations for the position of Vice Chair cease. Robb Stuart appointed to be the Vice Chair of the SRDRWC Board until the December 9th, 2022 Organizational Meeting.

Carried.

3.3 Board Appointments to Sub-Committees

The board reviewed the Terms of Reference of the Operating and Technical Committee, Environmental, Occupational Health and Safety Committee, and the Audit Committee. Chairman Walsh inquired if the board would consider accepting appointments for sub-committee roles and forego the formal nomination process. The intent was to ensure wide participation by directors in the various committees.

RES 21-126

Moved by Connie Huelsman

That the following individuals be appointment to the Sub-Committees until the December 9th, 2021 Organization Meeting:

- Operations Committee – Harvey Walsh
- Environmental Health & Safety – Connie Huelsman and Jean Barclay
- Audit Committee – Mike Walsh, Angela Aalbers and Robb Stuart.

Carried.

3.4 Confirmation of Signing Authorities

Revisions to the SRD signing authorities for 2022 were needed to reflect the change in current signing officer, Jean Bota, no longer representing Red Deer County on the board.

RES 21-127

Moved by Angela Aalbers

That the SRDRWC Board authorize Chairman Mike Walsh, Vice-Chair Robb Stuart and Chief Administrative Officer Michael Wuetherick as signing authorities for the Commission’s current account with Servus Credit Union, and for the Commission’s investment account with RBC Dominion Securities, and for other financial service accounts that may be authorized by the Board.

Carried.

3.5 Confirmation of 2022 Meeting Dates

That the SRDRWC Board establish the following dates, times and locations for meetings of the Board in 2022:

Type of Meeting	2022 Dates	Start Time	Location
Regular	Friday, February 18 th	9:00 AM	Olds
Annual(1)	Friday, April 22 nd	9:00 AM	Red Deer County
Regular	Friday, April 22 nd	Following Annual Mtg	Red Deer County
Regular(2)	Friday, June 17 th	9:00 AM	Innisfail
Regular	Friday, August 19 th	9:00 AM	Bowden
Regular	Friday, October 21 st	9:00 AM	Mountain View County
Organizational	Friday, December 9 th	9:00 AM	Penhold
Regular	Friday, December 9 th	Following Org Meeting	Penhold

- (1) Proposed Audit Committee meeting date to be determined at the discretion of the Audit Committee Chair on an as needed basis.
- (2) Proposed OH&S Sub-Committee meeting date.

That the SRDRWC Board establish the following dates, times and locations for meetings of the Operations and Technical Committee for 2022:

Type of Meeting	2022 Dates	Start Time	Location
Operating	Thursday, May 12 th	9:00 AM	Red Deer County
Operating	Thursday, September 8 th	9:00 AM	Penhold Multiplex

RES 21-128

Moved by Jean Barclay

That the SRDRWC Board establish the dates, times and locations as presented for meeting dates for 2022.

Carried.

3.6 2021 Director Honoraria and Expense Allowance Policy 211.11/2022

Administration presented a revised honoraria policy to reflect the cost of living allowance provision outlined within the current policy. Robb Stuart asked the board to consider the merits of deferring the cost of living increase. After debate, the board resolved to honour the current policy for 2022 and direct Administration to present a revised policy to use a 12-month average consumer price index to calculate the annual inflation increase.

RES 21-129

Moved by Angela Aalbers

That the SRDRWC Board adopt the 2022 Director Honoraria and Expense Allowance Policy 211.11/2022 as presented.

Carried.


4.0 **Adjournment**

RES 21-130

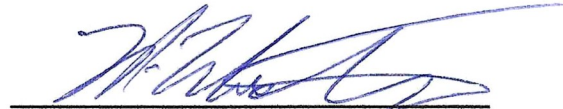
Moved by **Connie Huelsman**

That the Organizational Meeting be adjourned at 9:30 am

Carried.



Chair, Mike Walsh



CAO, Michael Wuetherick