



South Red Deer Regional Wastewater Commission

Minutes of the ORGANIZATIONAL Meeting of the Board

South Red Deer Regional Wastewater Commission

Friday December 11th, 2020
via ZOOM Teleconference

Board Members Present:

Mike Walsh	Town of Penhold (Chair)
Jean Bota	Red Deer County (Vice Chair)
Wanda Blatz	Town of Olds
Jim Romane	Town of Innisfail
Robb Stuart	Town of Bowden
Al Kemmere	Mountain View County

Other Elected Officials, Administration, Consultants and Others Present:

Michael Wuetherick	Chief Administrative Officer
Don Munro	MNP Services – Operations Supervisor

1.0 Call to Order:

CAO Michael Wuetherick, called the meeting to order at 9:06 am.

2.0 Adoption of Agenda

RES 20-129

Moved by Jean Bota

That the Agenda for the Organizational Meeting of December 11th, 2020 be adopted as presented.

Carried.

3.0 Minutes

3.1 Confirmation of Municipal Representatives to the Commission Board

The following appointments of Directors and Alternates to the SRDRWC Board were confirmed as follows:

Member	Director	Alternate
Olds	Wanda Blatz	Debbie Bennett
Bowden	Robb Stuart	Randy Brown
Innisfail	Jim Romane	Danny Rieberger
Penhold	Mike Walsh	Mike Yargeau
Red Deer County	Jean Bota	Jim Wood
Mountain View County	Al Kemmere	Angela Aalbers

RES 20-130

Moved by Robb Stuart

That the confirmation of Directors and Alternates to serve on the SRDRW Board until the next organizational meeting be confirmed as presented.

Carried.

3.2.1 Election of Chair

Michael Wuetherick called for nomination for the position of Chair. Wanda Blatz nominated Mike Walsh. Mike Walsh accepted the nomination.

RES 20-131

Moved by Jean Bota

That the nominations for the position of Chair cease. Mike Walsh appointed to be the Chair of the SRDRWC Board until the 2021 Organizational Meeting.

Carried.

Mike Walsh assumed the Chair of the Organizational meeting.

3.2.2 Election of Vice-Chair

The Chair called for nomination for the position of Vice Chair. Wanda Blatz nominated Jean Bota. Jean Bota accepted the nomination.

RES 20-132

Moved by Wanda Blatz

That the nominations for the position of Vice Chair cease. Jean Bota appointed to be the Vice Chair of the SRDRWC Board until the 2021 Organizational Meeting.

Carried.

3.3 Board Appointments to Sub-Committees

The board reviewed the Terms of Reference of the Operating and Technical Committee, Environmental, Occupational Health and Safety Committee, and the Audit Committee.

3.3.1 Operating and Technical Committee

The Chair called for nomination for appointment to the Operations and Technical Committee. Robb Stuart nominated Al Kemmere. Al Kemmere accepted the nomination.

RES 20-133

Moved by Wanda Blatz

That the nominations for appointment to the Operations and Technical Committee cease. Al Kemmere appointed to be Board's representative until the 2021 Organizational Meeting.

Carried.

3.3.2 Environmental, Occupational Health & Safety Audit Committee

The Chair called for nominations for appointment to the EH&S Audit Committee. Jean Bota nominated Wanda Blatz. Wanda Blatz accepted the nomination. Al Kemmere nominated Robb Stuart. Robb Stuart accepted the nomination.

RES 20-134

Moved by Mike Walsh

That the nominations for appointment to the Environmental, Occupational Health and Safety Audit Committee cease. Wanda Blatz and Robb Stuart appointed to be the Board's representative until the 2021 Organizational Meeting.

Carried.

3.3.3 Audit Committee

The Chair called for nominations for appointment to the Audit Committee, and Chair of the Audit sub-committee. Al Kemmere nominated Jim Romane as Chair. Jim Romane accepted the nomination. Robb Stuart nominated Wanda Blatz. Wanda Blatz accepted the nomination. Mike Walsh nominated by Jean Bota. Mike Walsh accepted the nomination.

RES 20-135

Moved by Al Kemmere

That the nominations for appointment to the Audit Committee cease. Jim Romane appointed as Audit Committee Chair, Wanda Blatz and Mike Walsh appointed to be the Board's representative until the 2021 Organizational Meeting.

Carried.

3.4 Confirmation of Signing Authorities

With no changes to the Chair and Vice-Chair appointees, revisions to the current signing authorities were not required.

RES 20-136

Moved by Jean Bota

That the SRDRWC Board authorize Chairman Mike Walsh, Vice-Chair Jean Bota and Chief Administrative Officer Michael Wuetherick as signing authorities for the Commission's current account with Servus Credit Union, and for the Commission's investment account with RBC Dominion Securities, and for other financial service accounts that may be authorized by the Board.

Carried.

3.5 Confirmation of 2021 Meeting Dates

The date of the proposed October 22nd meeting was revised to Friday October 8th, 2021 due to the municipal election scheduled for October 18th, 2021.

That the SRDRWC Board establish the following dates, times and locations for meetings of the Board in 2020:

Type of Meeting	2021 Dates	Start Time	Location
Regular(1)	Friday, February 19 th	9:00 AM	Olds
Annual	Friday, April 23 rd	9:00 AM	Red Deer County
Regular	Friday, April 23 rd	Following Annual Mtg	Red Deer County
Regular(1)	Friday, June 18 th	9:00 AM	Innisfail
Regular	Friday, August 20 th	9:00 AM	Bowden
Regular	Friday, October 8 th	9:00 AM	Mountain View County
Organizational	Friday, December 10 th	9:00 AM	Penhold
Regular	Friday, December 10 th	Following Org Meeting	Penhold

RES 20-137

Moved by Robb Stuart

That the SRDRWC Board establish the dates, times and locations as amended for meeting dates for 2021.

Carried.

3.6 2021 Director Honoraria and Expense Allowance Policy 211.11/2020

Administration presented a revised honoraria policy to include a provision for lower rate associated with virtual meetings. In addition, Robb Stuart asked the board to consider the merits of deferring or removing the 1.1% inflation. After debate, the board resolved to remove 3. C) regarding the proposed video conferencing provision and maintain the cost of living adjustment outlined in clause 5. of the policy.

RES 20-138

Moved by Wanda Blatz

That the SRDRWC Board adopt the 2021 Director Honoraria and Expense Allowance Policy 211.11/2020 as amended.

Carried.

4.0 Adjournment

RES 20-139

Moved by Jean Bota

That the Organizational Meeting be adjourned at 9:26 am

Carried.



Chair, Mike Walsh



CAO, Michael Wuetherick