



# South Red Deer Regional Wastewater Commission

## A G E N D A

### Regular Meeting

Friday, February 18<sup>th</sup>, 2022

Town of Olds Office, 4512 – 46<sup>th</sup> Street, Olds, Alberta

### Optional Zoom Video Meeting Credentials:

Meeting ID: 859 3139 9963 Password: 376104

<https://us02web.zoom.us/j/85931399963?pwd=dEo1SjJaMHILRUMzeW02NFUxQlhEQT09>

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#### 1.0 Call to Order - Chair

#### 2.0 Agenda

- Adoption of Agenda

#### 3.0 Minutes

- Confirmation of December 10<sup>th</sup>, 2021 Organizational Meeting Minutes
- Confirmation of December 10<sup>th</sup>, 2021 Regular Meeting Minutes

#### 4.0 Business Arising from Previous Meetings

- Update on resolutions from previous meetings

#### 5.0 Business

##### 5.1 **Operations and Project Manager's Update**

- December - January Operations report
- 2022 Capital Project Update

##### 5.2 **Operations and Technical Committee Terms of Reference**

- Proposal to amend terms to reflect revised meeting schedule

##### 5.3 **Environmental Health and Safety Committee Terms of Reference**

- Proposal to amend terms to reflect revised meeting schedule

**5.4 SRDRWC Policy 211.01/2022 Board Honoraria Policy**

- Proposal to amend annual cost of living provision

**5.5 SRDRWC Strategic Planning Review**

- Review prior strategic planning session
- Discuss future planning session, and focus areas

**5.6 SRD 2022 Audit Plan and Engagement Agreement**

- Review proposed audit plan prepared by Metrix Group LLP

**6.0 Reports**

**6.1 Chairman's Report**

**6.2 CAO Report**

**6.3 Financial and Other Reports to December 31<sup>st</sup>, 2021**

- 2021 Wastewater Sales Summary
- 2021 Operating Budget report
- Aged accounts receivables report
- Aged accounts payable report
- Check logs
- Bank Statements

**7.0 Confidential Items**

**7.1 Board In-Camera Session**

- General Discussion (FOIP -16. Disclosures harmful to business interests of a third party). Discussion of CAO contract extension.**

**8.0 Next Meetings, Events**

**Board Meetings**

- Annual General Meeting, 9:00 am Friday, April 22<sup>nd</sup>, 2022 (Red Deer County)
- Regular meeting following AGM Friday, April 22<sup>nd</sup>, 2022 (Red Deer County)
- Regular meeting, 9:00 am Friday, June 17<sup>th</sup>, 2022 (Innisfail)
- Regular meeting, 9:00 am Friday, August 19<sup>th</sup>, 2022 (Bowden)
- Regular meeting, 9:00 am Friday, October 21<sup>st</sup>, 2022 (Mountain View County)
- Organizational meeting, 9:00 am Friday, December 9<sup>th</sup>, 2022 (Penhold)
- Regular meeting following Org Friday, December 9<sup>th</sup>, 2022 (Penhold)

**Operations and Technical Committee**

- 9:00 am Thursday May 12<sup>th</sup>, 2021 (Red Deer County)
- 9:00 am Thursday September 8<sup>th</sup>, 2021 (Penhold)

**9.0 Adjournment**