



South Red Deer Regional Wastewater Commission

Minutes of the Regular Meeting of the Board

South Red Deer Regional Wastewater Commission

Friday April 19th, 2024
Red Deer County Offices

Board Members Present:

Angela Aalbers	Mountain View County
Tyrone Muller	Town of Penhold
Jean Barclay	Town of Innisfail
Heather Ryan	Town of Olds
Randy Brown	Town of Bowden
Connie Huelsman	Red Deer County

Other Elected Officials, Administration, Consultants and Others Present:

Michael Wuetherick	Chief Administrative Officer
Jeff Alliston	Partner, Metrix LLP
Robb Stuart	Town of Bowden, Alternate Director
Wanda Blatz	Town of Olds, Alternate Director
Andy Treu	Red Der County

1.0 Call to Order:

Chair Angela Aalbers, called the meeting to order at 9:52 am.

2.0 Adoption of Agenda

RES 24-05

Moved by Tyrone Muller

That the Agenda for the SRD Regular Meeting of April 19th, 2024, be adopted as presented.

Carried.

3.0 Minutes

RES 24-06

Moved by Connie Huelsman

That the minutes of the December 8th, 2023 SRDRWC Organizational Meeting minutes be approved as presented.

Carried.

RES 24-07

Moved by Tyrone Muller

That the minutes of the December 8th, 2023 SRDRWC Regular Meeting minutes be approved as presented.

Carried.

4.0 Business Arising from Previous Meetings

Administration presented a summary of business arising from previous meetings.

RES 24-08

Moved by Heather Ryan

That the SRDRWC Board accept as information Administrations' update on business arising from previous meetings.

Carried.

5.0 Business

5.1 Operations and Project Manager's Update

CAO Michael Wuetherick provided an update on the operations, and ongoing maintenance status. Highlights of the proposed 2024 asset condition assessment project were discussed. The preventative maintenance report for 2023 was reviewed indicating 80% of maintenance events were planned.

Res 24-09

Moved by Connie Huelsman

That the SRDRWC Board accept as information Administrations' update on operations and the project manager's update.

Carried.

5.2 SRDRWC Sub-Committee Revised Terms of Reference

The revised Terms of Reference for the Operations Committee and Environmental Health & Safter Committee were presented reflecting the prior amendments as discussed at the December 8th, 2023 Organizational meeting.

Res 24-10

Moved by Heather Ryan

That the SRDRWC Board adopt the revisions to the Terms of Reference for the Operations Committee, and Environmental Health & Safety Committee as presented.

Carried.

5.3 SRDRWC Business Plan Overview

Administration provided an overview of the key elements of the current Business Plan, with a specific emphasis on alternate approaches to address planning long-term capital reserve requirements.

Res 24-11

Moved by Connie Huelsman

That the SRDRWC Board accept as information Administration's update on the Commission's Business Plan.

Carried.

5.4 Technical Study on ESP Risk Assessment

Administration reviewed the proposed scope of work for the Commission's engineer to complete a technical risk assessment of the emergency storage ponds

RES 24-12

Moved by Randy Brown

That the SRDRWC Board direct Administration to engage Stantec Engineering Ltd. to complete a risk assessment

Carried.

6.0 Reports

The Board received the following reports:

6.1 Chairman's Report

The Chair provided a verbal update on recent discussions with the City of Red Deer and review of the strategy moving forward to implement the Joint Planning Commission in 2024.

RES 24-13

Moved by Jean Barclay

That the SRDRWC Board accept as information the Chair's verbal report.

Carried.

6.2 CAO Report

RES 24-14

Moved by Tyrone Muller

That the SRDRWC Board accept as information the CAO's report.

Carried.

RES 24-15

Moved by Randy Brown

That the SRDRWC Board to direct Administration to implement a fee of \$150 processing fee for crossing agreement applications received within 30 days of expected field work.

Carried.

RES 24-16

Moved by Connie Huelsman

That the SRDRWC Board directs Administration to advise Valo Networks of SRDRWC's expected protocol regarding Crossing Agreements.

Carried.

RES 24-17

Moved by Jean Barclay

That the SRDRWC Board direct Administration to include Application for Crossing application fee, and any additional fees to the 2025 Bylaw fee schedule.

Carried.

6.3 Financial and Other Reports

The board discussed the implementation of voluntary water restrictions of 10-15% for member communities, and the possible impact on SRDRWC wastewater volumes.

RES 24-18

Moved by Heather Ryan

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

The meeting went into recess at 11:29am and reconvened at 11:38 am.

Andy True let the meeting at 11:40 am.

7.0 Confidential Items

The board went into closed session, subject to Section 21 – Disclosure harmful to intergovernmental relations.

RES 24-19

Moved by Connie Huelsman

That the SRDRWC Board move into closed session at 11:40 am.

Carried.

RES 24-20

Moved by Jean Barclay

That the SRDRWC Board out of closed session at 12:22 am.

Carried.

8.0 Next Meetings, Events

Board Meetings

- Regular meeting Friday, June 21st, 2024 (Mountain View County)
- Regular meeting, Friday, October 18th, 2024 (Innisfail)
- Organizational Meeting, Friday, December 13th, 2024 (Olds)
- Regular meeting, Friday, December 13th, 2024 (Red Deer County)

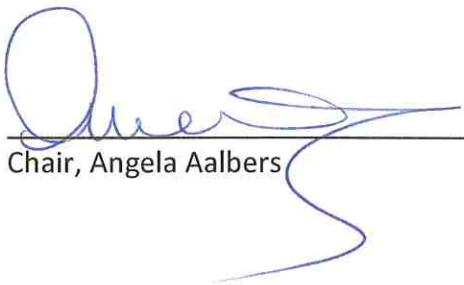
9.0 Adjournment

RES 24-21

Moved by Angela Aalbers

That the Regular Meeting be adjourned at 12:23 pm

Carried.



Chair, Angela Aalbers



CAO, Michael Wuetherick