



South Red Deer Regional Wastewater Commission

Minutes of the Regular Meeting of the Board

South Red Deer Regional Wastewater Commission

Thursday February 16th, 2023

Town of Olds Office

Board Members Present:

Angela Aalbers	Mountain View County
Tyrone Muller	Town of Penhold
Harvey Walsh	Town of Olds
Jean Barclay	Town of Innisfail
Robb Stuart	Town of Bowden
Lonny Kennett	Red Deer County

Other Elected Officials, Administration, Consultants and Others Present:

Michael Wuetherick	Chief Administrative Officer
Don Munro	Operations Supervisor

1.0 Call to Order:

Chair Angela Aalbers, called the meeting to order at 9:00 am.

2.0 Adoption of Agenda

RES 23-01

Moved by Robb Stuart

That the Agenda for the Regular Meeting of February 16th, 2023, be adopted as presented.
Carried.

3.0 Minutes

RES 23-02

Moved by Lonny Kennett

That the meeting minutes of December 9th, 2022, Organizational Meeting be approved as presented.
Carried.

RES 23-03

Moved by Jean Barclay

That the meeting minutes of December 9th, 2022, Regular Meeting be approved as presented.

Carried.

4.0 Business Arising from Previous Meetings

Administration presented a summary of business arising from previous meetings. The report tracks ongoing initiatives and resolutions and provide a means of prioritizing administrative and legislative direction for the Commission.

RES 23-04

Moved by Lonny Kennett

That the SRDRWC Board accept as information Administrations' update on business arising from previous meetings.

Carried.

5.0 Business

5.1 Operations and Project Manager's Update

CAO Michael Wuetherick provided an update on the operations, and ongoing maintenance status. Administration reported on status of the facilities which were generally running well. A brief summary of the Innisfil ESP was discussed, the final design basis will comply with the lease agreement between the Commission and the Town targeting roughly 12,500 m3 of storage capacity.

Res 23-05

Moved by Tyrone Muller

That the SRDRWC Board accept as information Administrations' update on operations and the project manager's update.

Carried.

5.2 2022 Audit Plan and Engagement Letter

Administration presented the proposed Audit Plan from Metrix Group LLP to complete the 2022 independent financial audit. After reviewing the Audit Plan, the board directed the Board Chair to execute the engagement letter as presented.

Res 23-06

Moved by Robb Stuart

That the SRDRWC Board accept as information the 2022 Audit Plan as prepared by Metrix Goup LLP.

Carried.

RES 23-07

Moved by Harvey Walsh

That the SRDRWC Board direct the Chair to execute the engagement letter as presented.

Carried.

5.3 SRDRWC Safety Policy Adoption

Administration presented the Board with an overview of the Commission's current working capital position, and access to additional funding through the existing operating line of credit. Due to the partial settlement of the City of Red Deer expropriation file, SRDRWC received an invoice for \$1.35 million as per the previous cost sharing agreement.

RES 23-08

Moved by Jean Barclay

That the SRDRWC Board accept Administration's update on current working capital requirements as information.

Carried.

RES 23-09

Moved by Tyrone Muller

That the SRDRWC Board direct Administration to release the funds requested by the City of Red Deer, to be funded by short-term draw from the operating line-of-credit if required. The payment is to be contingent on the City of Red Deer providing documentation of the settlement and release of SRD from future obligations.

Carried.

The meeting went into recess at 10:12 am and reconvened at 10:25 am. Don Munro left the meeting at 10:15 am.

6.0 Reports

The Board received the following reports:

6.1 Chairman's Report

The Chair provided a brief report of the recent activities. No motion was required as discussion items were presented in the closed session.

6.2 CAO Report

RES 23-10

Moved by Harvey Walsh

That the SRDRWC Board accept as information the CAO's report.

Carried.

6.3 Financial and Other Reports

RES 23-11

Moved by Robb Stuart

That the SRDRWC Board accept as information the CAO's financial and other reports as presented.

Carried.

7.0 Confidential Items

7.1 Board In-Camera Session

The board moved into closed session (FOIP Section 16 – Disclosure harmful to business interests of a third party).

RES 23-12

Moved by Jean Barclay

That the SRDRWC Board move in camera at 10:52 am.

Carried.

RES 23-13

Moved by Lonnie Kennett

That the SRDRWC Board move out of camera at 12:00 pm.

Carried.

RES 23-14

Moved by Harvey Walsh

That the SRDRWC Board direct the Chair to send the letter to the Mayor of Red Deer as amended.

Carried.

8.0 Next Meetings, Events

- Annual General Meeting, Thursday April 27th, 2023 (Red Deer County)
- Regular meeting, Thursday April 27th, 2023 (Red Deer County)

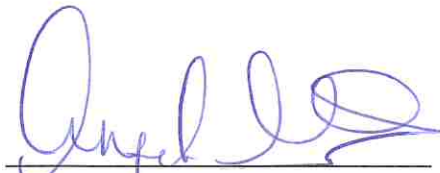
9.0 Adjournment

RES 23-15

Moved by Angela Aalbers

That the Regular Meeting be adjourned at 12:05 pm

Carried.



Chair, Angela Aalbers



CAO, Michael Wuetherick