



South Red Deer Regional Wastewater Commission

Minutes of the Regular Meeting of the Board Red Deer Regional Wastewater Commission Friday, February 10, 2017 Mountain View County Office Council Chambers

Board Members Present:

| | |
|-----------------|------------------------------|
| Robb Stuart | Town of Bowden (Chair) |
| Dennis Cooper | Town of Penhold (Vice Chair) |
| Brian Spiller | Town of Innisfail |
| Connie Huelsman | Red Deer County |
| Harvey Walsh | Town of Olds |
| Angela Aalbers | Mountain View County |

Municipal Council Members, Administration, and Consultants Present:

| | |
|-------------------|------------------------------|
| Robert Jenkins | Chief Administrative Officer |
| John Van Doesburg | Project Manager |
| Frank Colosimo | Town of Innisfail |
| Cody Gillrie | Stantec Consulting Ltd |
| Andrew Treu | Red Deer County |

1.0 Call to Order:

Robb Stuart, Chair, called the Meeting to order at 9:00 A.M.

2.0 Adoption of Agenda

RES 17-001

Moved by Connie Huelsman

That the Agenda for the Regular Meeting of February 10, 2017 be adopted as presented.

Carried.

3.0 Minutes

RES 16-002

Moved by Harvey Walsh

That the December 16, 2016 Organizational Meeting Minutes be confirmed as circulated.

RES 16-003

Carried.

Moved by Dennis Cooper

That the December 16, 2016 Regular Board Meeting Minutes be confirmed as circulated.

Carried.

4.0 Delegations

There were no delegations in attendance

5.0 Business

5.1 2017 Business Plan

Presentation of the Plan was deferred to next meeting of the Board

5.2 Bylaw 2017 – 01 – Amendments to Bylaw 2014 - 02

RES 16-004

Reference – 111.01.2017

Moved by Harvey Walsh that Bylaw 2017 – 01, a bylaw to amend Bylaw 2014 – 02 be introduced and given first reading.

Carried

5.3 General Policy Review

The Board agreed to undertake a review of Commission Policy to identify any in need of updating and to identify further policy areas that should be addressed. The Policy Manual for the Commission in electronic format was given to each Director. Beginning with the April 21, 2017 regular meeting, the Board will begin the review process. A draft of an Inventory Control Policy, initially anticipated at this meeting will be presented as part of the policy review process.

6.0 Reports

RES 16-005

Moved by Harvey Walsh

THAT the following reports be accepted for information:

- i. Chairman's Report
- ii. CAO Report
- iii. Legislative Timetable
- iv. Project Manager's Report

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- v. Engineer's Report
 - vi. SRD System Operations Report
 - vii. Financial and Other Reports

Carried

6.6 Operations Committee Report

Connie Huelsman advised that the Operations Committee did not hold a meeting during the intervening period since the last Board meeting.

8.0 Closed Session

RES 16-006

Moved by Connie Huelsman

That the Board move *in camera* to consider the following matters:

- i. Odor Management Facility
- ii. City of Red Deer Rate Review
- iii. CAO Services Agreement
- iv. System Operations

Carried

The Board convened in closed session at 9:50 AM

RES 16-007

Moved by Connie Huelsman

That the Board reconvene in open session.

Carried

The Board reconvened in open session at 11:55 PM

9.0 Next Meeting, Events

Annual General Meeting – Friday, April 21, 2017 – 9:00 AM at the Mountain View Regional Water Commission Board Room

Regular Board Meeting – Friday, February 10, 2017 - Upon completion of the Annual General Meeting at the Mountain View Regional Water Commission Board Room

10. Adjournment

RES 16-008

Moved by Harvey Walsh

That the Regular Meeting be adjourned at 12:00 p.m.

Carried.

Chair

Chief Administrative Officer